

Republic of the Philippines

Department of Education

REGION IV-A CALABARZON CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

18 NOV. 2020

DIVISION MEMORANDUM No. 308 s. 2020

ADOPT-A-SCHOOL PROGRAM (ASP) VIRTUAL PERFORMANCE IMPLEMENTATION REVIEW (PIR) CUM PLANNING

To: OIC-Assistant Schools Division Superintendent Chief Education Program Supervisors Heads, Unit/Section Heads, Public Elementary and Secondary Schools All Others Concerned

- 1. With reference to Republic Act 8525 also known as Adopt-A-School Program, the City Schools Division of the City of Tayabas will conduct a two day virtual annual accomplishment reporting and planning to review and adjust school PPAs for the next fiscal year on Nov. 26-27, 2020 via Google Platform.
- This activity aims to present and partnership accomplishment and status 2. and discuss rooms for improvements for partnership implementation.
- Participant to this activity are preferably the school heads of the 34 schools 3. and/or ASP and Brigada Eskwela Coordinators, Alternative Learning System (ALS) mobile teacher.
- Attached are the Enclosure 1 List of Participants, Enclosure 2 School Accomplishment Sample, Enclosure 3, Resource Gap Analysis Tool, Enclosure 4, ASP Work Plan and Enclosure 5, Brigada Eskwela Form 1.
- For the school implementation review, each presenter is given 3-5 minutes. 5. School accomplishment reports must be submitted in pdf format on Nov. 24. 2020 via email at joan.brizuela@deped.gov.ph .
- Incompliance with DepEd Order No. 14 s. 2020 known as "Guidelines on the 6. Required Health Standards in Basic Education Offices and Schools", required minimum health standards must be strictly followed to ensure protection and safety of teachers and personnel and prevent further transmission of COVID-19.
- 7. Immediate dissemination of this memorandum is desired.

ANIANO M. OGAYON, CESO V Schools Division Superintendent





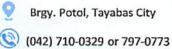






Enclosure 1: List of Participants

No.	School	Participant 1	Participant 2
1	ALSAM	John Meynard Lavadia	N/A
2	BUSAL ES	Akeem Aron P. Valdeavilla	Patrick S. Bacera
3	DOMOIT ES	Ingrid Palad	Tracy Ragudo
4	E. PALALE ES	Corazon M. Oabel	Priscilla Z. Infante
5	EUGENIO FRANCIA ES	Larvin O. Labrada	Kelvin John B. Padera
6	FELES	Perlita C. Dequina	Novelyn C. Caponpon
7	GIBANGA ES	Alona C. Crisanto	Tessa Kristina Torio
8	ILASAN ES	Teresa E. Andaya	Rich-ann D. Reyes
9	IPILAN – Alitao ES	Leonora C. De Rama	Roberta V. Esmiller
10	KALUMPANG ES	Waldymar E. Pasacsac	Analyn H. Saludes
11	KATIGAN-ALUPAY ES	Arlene D. Pagana	Cherie Joy I. Villanueva
12	LAKAWAN ES	Glenda A. Capistrano	Jasmin D. Moises
13	LALO ES	Mary Joy A. Edresa	Marily C. Oliveros
14	LAWIGUE ES	Anicee S. Rodillo	Jessamae Cabriga
15	MALAO - A/CALANTAS ES	Alita C. Rodriguez	Katrena M. Obis
16	MASIN ES	Princess Camelle C. Roces	Haeizel C. Jasmin
17	MATE ES	Maria Salome M. Mercado	Jeewel L. Cabriga
18	N. PALALE ES	Elpidia C. Palayan	Cristita C. Cabalsa
19	PANDAKAKE ES	Wenefredo B. Baylongo	Shiela May M. Balamban
20	POTOL ES	Cecilia R. Pingol	Maria Concepcion R. Cuadra
21	TECS	Joy B. Go	Leanie R. Cabuyao
22	TWCS - I	Ronan R. Ranillo	Charlyn C. Amparo
23	TWCS - II	Lea A. Cosico	Wenifreda Manzano
24	TWCS - III	Liezl J. Orilla	Marivic L. Contreras
25	TWCS - IV	Leah C. Clado	Miguela A. Cabangon
26	S. PALALE ES	Julieta M. Labita	Arlene C. Jasmin
27	WAKAS ES	Marilyn Quizana	Garry Ayala
28	W. PALALE ES	Honesto P. Caagbay Jr	Kristine Mae M. Rea
29	VALENCIA	Aldwin Capistrano	Maria Magdalena Nanez
30	BANHS	Mary Grace M. Capili	Monina Grace Villa
31	DAPDAP IS	Cherry G. Hugo	Cornelia Castillo
32	LPIHS	Maria Teresa T. Abesamis	Madel Rubia
			Marlon Villa
33	RQMNHS	Michael M. Safred	Mildred P. Añoso
34	WPNHS	Evelyn R. Palambiano	Marian A. Gaurano
35	ALS	Ariel Cabuyao	Loreto Pernia







Enclosure 2: School Accomplishment Sample

	(previous SY)	FY	2020	Percentage (%)	Reasons for Achieving/ Not Achieving	
Major Final Outputs (MFOs)	Accomplish ment	Target	Accomplish ment	of Accomplishme nt		
PARTNERSHIP AN	D LINKAGES					
a. Adopt a School Program	800,000.00 Total Generated Resources	2% increment from last year	840,000.00	5%	Strengthened Community and Social Media Campaign	
b. Brigada Eskwela Program (100 Days to Brigada Eskwela)	90,000.00	2% increment from last year 91,800.00	89,100.00	-1%	Restriction on the last middle part of the implementation due to Pandemic	
c. Partnership & Link	ages with line Age	ncies and Priva	te Stake Holders			
c.1 Barangay House to House Campaign	50 Household reached with signed Pledge of Commitment	50 Household reached with signed Pledge of Commitment	40 Household reached virtually with Message of Commitment	-20%	Restriction on the last middle part of the implementation due to Pandemic	
c.2 Gawad Pasasalamat	10 Stakeholders recognized	Recognition of 20 Stakeholders	25 stakeholders recognized	125 %	Adjustment of the recognition program from Physical to Virtual	

OUTSTANDING SCHOOL PROGRAMS AND PROJECTS ACCOMPLISHMENT

Specific Instructions: Showcase the school partnership best practices, value-added contributions, innovations and other activities that made the agency in the forefront among others.

The winnings and awards received within the year in review as well as the achievements of learners

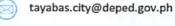
and teachers will be likewise included in this section. Photos with caption may be included as means of verification.

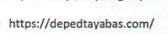
Programs and projects implemented by the school with its corresponding descriptions highlighting partnership details and partnership agreements will be discussed in this portion. Included in the discussion will be the impact of the programs and projects that made the school soar to greater heights.













Programs and Projects	Description	Impact
Paaralan sa Tahanan	parents focused on	improved with 6 learners now in
Brgy. Hub Program	Partnership with the Barangay focused on manpower and services rendered. Memorandum of Agreement was signed by the school head and the GPTA President.	a total of 100 deliveries per month from October to November and an additional 50 deliveries during the LCP dry run. In partnership with the Sangguniang Kabataan, SK Captain Juan dela Cruz donated 50 pcs of module containers











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Enclosure 3: Resource Gap Analysis Tool

Resources	Current Condition	Desired Condition	Needed	Existing	Budget	Resource Gap	Factors Responsible for the Gaps	Possible Way to Address Gaps
Access								
Front Fence	To secure the school perimeter.	Complete fencing of the school.	Support from the Sangguniang barangay, Manpower, materials to finish the fence.	With no perimeter fence at the front pf the school	No available funds	Lack of perimeter fence.	Not included in the budget allocation for the school year.	Ask the assistance from different stakeholders.
Load Allowance for learners	Delayed communication with parents due to lack of load.	Real time communication with parents for lesson and module tracking	Funds for load	No existing program for parents load allocation.	No available funds	No existing program for parents load allocation.	Due to pandemic	Partnership project with NGO and Private partners.
Quality								
Load Allowance for Teachers' Webinars	Poor connection due to use of data only.	Smooth connection with strong internet provider	Funds for load	No existing program for teachers load allocation.	No available funds	No existing program for teachers' allocation.	Due to pandemic	Partnership project with NGO and Private partners.
Governance								
WHAP	Alcohol and Surgical mask provision	Support for parents and learners' alcohol and surgical masks.	Availability of alcohol and surgical masks.	Insufficient number of alcohol and surgical masks for parents and learners	No available funds	Limited stock of supply.	Pandemic essentials	Assistance from the stakeholder.
School Land Ownership/ Deed of Donation/ Land Titling	Lack of School Ownership Documents	Secure Deed of Donation/ Land Title	Secure Deed of Donation/ Land Title	Meeting with the stakeholder.	No Budget Allocation	Deed of Donation/ Land Titling	Availability of the documents needed	Partnership project with Local Government Unit

Prepared by:

Approved by:

ASP School Coordinator

School Head





Brgy. Potol, Tayabas City





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Enclosure 4: ASP Work Plan



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
SCHOOLS DIVISION OF TAYABAS
School
Address
Fiscal Year 2021



ADOPT-A-SCHOOL WORKPLAN

Areas of Concern	Resource Gap	Objectives	Project Title/Strategy	Target Partner	Person Involved	Materials	Source of Fund	Time Frame	Success Indicator
Access	Lack of perimeter fence.	Additional front fencing.	ASP	Different stakeholders, Private partners	School Head, PTA Teachers, Partners	Construction materials	No available fund	January- December 2021	Complete Fencing at the end of the fiscal year.
Access	No existing program for parents load allocation.	Provision of load allocation for parents.	BE- LCP	Parents and PTA and stakeholder	School Head, PTA Teachers, Partners	Paint	None	January- December 2021	Number of parents provided with load.
Quality	No existing program for teachers' allocation	Provision of load allocation for teachers.	BE- LCP	Stakeholder, PTA, SB	School Head, PTA Teachers, Partners,	Individual Development Plan	Stakeholder, PTA, SB	January- December 2021	Number of teachers provided with load.
Governance	Limited stock of supply (alcohol and masks).	Easy access of materials for first aid	BE- LCP	Different stakeholders, Private partners	Stakeholders, Principal, Teachers, Parents Pupils	Project Proposal	No available fund	January- December 2021	Number of supplies provided.
Governance	Deed of Donation/ Land Titling	Secure Deed of Donation/ Land Title	"Donasyon Titulo" Sponsorship project from the LGU	Local Government Unit	School Head, Teachers, Parents Partners	Resolution for the Land Title	None	January- December 2021	Complete School Ownership Documents

Prepared by:

Approved by:

ASP School Coordinator

School Head



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Enclosure 5: Brigada Eskwela Form 1 BE Form 01

Republic of the Philippines Department of Education Region IV-A

SCHOOLS DIVISION OF

(Name of School) (School Address) School Year

BRIGADA ESKWELA

PHYSICAL FACILITIES AND MAINTENANCE NEEDS ASSESSMENT FORM

Instruction: Conduct an ocular inspection of the school physical listed below. Then provide the needed information to facilitate the improvement to be done on these identified facilities. (If needed you may use separate forms for each classroom or school facility).

	CONDITION (Check One)		Remarks	Nature of improvement	Material Resources Needed (Indicate kind and quality)	Manpower Needed(Indicate quantity and nature of labor services needed)
FACILITIES	Satisfactory Unsatisfactory		If Unsatisfactory, describe the problem	Needed (e.g. repair, repainting, replacement, etc)		
 Roofs/Gutters 						
Ceilings						
Walls						
Blackboards						
 Chairs/desks/tables 						
Water facilities/ Drainage System						
Signages						Control of the Contro
School garden						
Lighting						
Windows						
Doors						
Comfort Rooms						
School Grounds						
School Canteen/Clinic						
School Fence/ wall						
Electricity						
Alternative gate						
Reference Materials						

Prepared by:	Noted:		
School Physical Facilities Coordinator	Date of Inspection	School Head	



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